

Hoperise Educational & Training Consultants



CC/2005/2369

Zambia House (1st Floor), 22 Sam Nujoma / Mandume Ndemufayo P O Box 25002, Windhoek, Namibia

Tel/Fax: + 264 61 231844 Cell: + 264 812260935

E-Mail: hoperiseeducation@yahoo.com

DIPLOMA REGISTRATION FORM

COURSE APPLIED FOR: _____

FULL TIME

DISTANCE

PART TIME

| | | | |
|--|--|---------------------|-------|
| NAME | | SURNAME | |
| D.O.B | | PLACE OF BIRTH | |
| NATIONALITY | | PASSPORT NO. | |
| GENDER | | MARITAL STATUS | |
| LANGUAGES SPOKEN | | | |
| CONTACT / POSTAL ADDRESS | | | |
| | | | |
| TELEPHONE | | CELLPHONE | |
| | | | |
| HIGHEST EDUCATIONAL LEVEL ATTAINED | | | |
| SCHOOL ATTENDED | | | |
| SUBJECTS PASSED AND GRADES OBTAINED | | | |
| SUBJECT | | GRADE | GRADE |
| 1. | | | 5. |
| 2. | | | 6. |
| 3. | | | 7. |
| 4. | | | 8. |
| SPONSOR | | | |
| | | | |
| PARENT / GUARDIAN'S NAME | | | |
| CONTACT / POSTAL ADDRESS | | | |
| | | | |
| TELEPHONE | | CELLPHONE | |
| | | | |
| I HEREBY PROMISE TO ABIDE BY THE COLLEGE RULES AND REGULATIONS AND WITH THAT I COMMIT MYSELF SIGNING BELOW | | | |
| | | | |
| STUDENT'S SIGNATURE: | | PARENT'S SIGNATURE: | |
| | | | |
| DATE: | | DATE: | |
| FOR OFFICIAL USE ONLY: | | | |
| STUDENT NUMBER | | | |
| | | | |
| SIGNED BY: | | DATE: | |

Registration fees N\$300 (non Refundable)**Course Fees**

| Level | Deposit | Instalment | Examination | Total |
|--------------------|----------------|-------------------------|--------------------|----------------------|
| Certificate | N\$ 500 - 00 | N\$ 500 – 00 x 6 months | N \$800 - 00 | N\$4 300 – 00 |
| Diploma | N\$ 500 - 00 | N\$ 500 -00 x 12 months | N\$1 200 - 00 | N\$7 700 – 00 |

.COURSES ON OFFER

| | | |
|--|--|---|
| Accounting and Finance | | Travel and Tourism Management |
| HIV / AIDS Management | | Public Relations and Advertising |
| Project Planning & Management | | I.T Engineering |
| Computer Science and Information Processing | | Computer Technician (A+ or N+) |
| Human Resources Management | | Office Management & Administration |
| Professional Computing & Information Technology | | Clearing, Forwarding and Shipping Management |
| Business Management & Administration | | Communication in Business & Management |

TERMS AND CONDITIONS**The student must undertake to:**

1. Pay the agreed fees on a monthly basis until paid in full as indicated in the payment details of the enrolment form.
2. Accept that the College has the right to discontinue the delivery of service without prior notice if the student does not abide by the terms of this agreement.
3. Advise the college immediately of any change of address, course mode and phone details.
4. Not hold the College responsible for loss or damage in the transmission by post of material sent by the College.
5. Pay full examination fees through the College at least 60 days before the examination day

The College undertakes to:

1. Supply the student with quality produced training material, detailed training guide and instructions, self – assessment tests with the recommended answers, progress chart and a diploma examination prior to the prestigious qualification.
2. To allow the student up to 12 months from the enrolment date in which to complete one training program without additional fees provided the student has completed payment of the agreed training fees.

Bank Details: Bank Windhoek Account No. CHK 8000647731 Main Branch

Or

Standard Bank Account No. 04 313 7059 GVC Branch

Hoperise Educational & Training Consultants Box 25002 Windhoek

N.B. *There shall be no refund. Therefore, every applicant is strongly advised not to commit him / herself financially unless he / she wants to pursue studies with our college.*